

# Delafield-Hartland

## Water Pollution Control Commission

**Meeting Agenda for Tuesday, March 19, 2024**  
**5:30 PM**

Commission Conference Room, Wastewater Treatment Plant, 416 Butler Drive, Delafield, WI 53018

Call to Order

Roll Call of Commissioners

**All items on the agenda are subject to action by the Commission except where otherwise noted:**

Approve Minutes of the January 16, 2024 Commission Meeting

Commission Matters

General Managers Report

- Biological Phosphorus Removal (BPR) Project update
  - Discuss Change Order #4 (CO4) for approval
- 2024 Capital Projects review/update
  - Pump Station 5, Backup Generator project
  - Approval to add \$40,000 to the 2024 Capital Equip. Budget
  - Approval of Low Bid
- Sewer Extension Approval – Kwik Trip/Three Leaf Partners Development
  - Pending Village of Hartland approval
  - W Capitol Drive, Hartland
- Review and discuss expenditure/purchasing policies
- Update on Website Development

Finance Director/Treasurers Report

- Review of preliminary “Draft” 2025 budget
  - Consideration/discussion for review of current DUE rates
- BPR Project, Payment Status/Bond Balances
- Update on Annual 2023 Audit
- Review Financial Statements (January & February, 2024)
- Approve Expenses and Transfers (January & February, 2024)

Agenda Items for the Next Commission Meeting – (No Discussion of Requested Items)

Adjourn Commission Meeting

Correspondence

