

Delafield-Hartland Water Pollution Control Commission

**Meeting Agenda for Tuesday, May 21, 2024
5:30 PM**

Commission Conference Room, Wastewater Treatment Plant, 416 Butler Drive, Delafield, WI 53018

Call to Order

Roll Call of Commissioners

Welcome New Commissioners

Mark Schaefer, Delafield Commissioner

Paul Mcallister, Delafield Alternate Commissioner

Guest

Ryan Theiler, CPA, Manager, Baker Tilly US, LLP

All items on the agenda are subject to action by the Commission except where otherwise noted:

Approve Minutes of the March 19, 2024 Commission Meeting

Finance Director/Treasurers Report

- 2023 Delafield-Hartland Water Pollution Control Commission Audit Report (Communication Report to Commissioners and Financial Statements)
- Review of cash flow and DUE rates
 - Consideration/discussion for an increase of current DUE rates
- Review Financial Statements (March & April, 2024)
- Approve Expenses and Transfers (March & April, 2024)

Commission Matters

Election of Commission Officers

General Managers Report

- Biological Phosphorus Removal (BPR) Project update
- 2024 Capital Projects update
 - Thermophilic Digester Feed Pump
- Resolution No. **052124** Re: Compliance Maintenance Annual Report (CMAR) for 2023

Agenda Items for the Next Commission Meeting – (No Discussion of Requested Items)

Adjourn Commission Meeting

Correspondence

Baker Tilly Virchow Krause, LLP – 2023 Delafield-Hartland Water Pollution Control Commission Audit Report
(Communication Report to Commissioners and Financial Statements) *sent separately via email*

Persons requiring special assistance or accommodations should contact Ericka Buchberger, Finance Director/Treasurer within a reasonable amount of time prior to the meeting via phone at 262-646-4364, Extension 1 or via email at ebuchberger@delhartwpcc.com.

Notice is hereby given that a majority of the City Common Council, Village Board or any other board, commission or committee may be present at the meeting of the Delafield-Hartland Commission scheduled the third Tuesday of each odd-numbered month to manage and control the sewerage treatment facility and interceptors owned jointly by the City of Delafield and the Village of Hartland. This constitutes a meeting of the City Common Council, Village Board or any other board, commission or committee pursuant to State ex rel. Badke v. Greendale Village Bd., 173 Wis. 2d 553, 494 2d 408 (1993), and must be noticed as such, although said common councils, boards, commissions or committees will not take any formal action on the behalf of their municipal entities at this meeting.