

Delafield-Hartland Water Pollution Control Commission

Meeting Agenda for Tuesday, July 16, 2024 5:30 PM

Commission Conference Room, Wastewater Treatment Plant, 416 Butler Drive, Delafield, WI 53018

Call to Order

Roll Call of Commissioners

All items on the agenda are subject to action by the Commission except where otherwise noted:

Approve Minutes of the May 21, 2024 Commission Meeting

Commission Matters

Cyber security discussion and proposed action/safeguards

General Managers Report

- Biological Phosphorus Removal (BPR) Project update
- 2024 Capital Projects update
 - Backup Thermophilic Digester Feed Pump failed (Replacement has been ordered)
 - Request for \$90,000 to be added to the 2024 Capital Equipment
 - This would cover the 2 already purchased and 2 additional pumps
- Review for approval, Change Order #5
 - Remove exterior painting of the fermenter (DEDUCT - \$42,000)
- Retirement of Mike Fenlon, Lab Technician with 19 years of service to the Commission
 - Plans for staffing moving forward

Finance Director/Treasurers Report

- Review Financial Statements (May and June 2024)
- Approve Expenses and Transfers (May and June 2024)
- Initial & Final Notices – will be processing for submittal

Agenda Items for the Next Commission Meeting – (No Discussion of Requested Items)

Adjourn Commission Meeting

Correspondence

Persons requiring special assistance or accommodations should contact Ericka Buchberger, Finance Director/Treasurer within a reasonable amount of time prior to the meeting via phone at 262-646-4364, Extension 1 or via email at ebuchberger@delhartwpcc.com .

Notice is hereby given that a majority of the City Common Council, Village Board or any other board, commission or committee may be present at the meeting of the Delafield-Hartland Commission scheduled the third Tuesday of each odd-numbered month to manage and control the sewerage treatment facility and interceptors owned jointly by the City of Delafield and the Village of Hartland. This constitutes a meeting of the City Common Council, Village Board or any other board, commission or committee pursuant to State ex rel. Badke v. Greendale Village Bd., 173 Wis. 2d 553, 494 2d 408 (1993), and must be noticed as such, although said common councils, boards, commissions or committees will not take any formal action on the behalf of their municipal entities at this meeting.