

# Delafield-Hartland

## Water Pollution Control Commission

**Meeting Agenda for Tuesday, May 20, 2025**  
**5:30 PM**

Commission Conference Room, Wastewater Treatment Plant, 416 Butler Drive, Delafield, WI 53018

### Call to Order

### Roll Call of Commissioners

### Guest

Jodi Dobson, CPA, Partner, Baker Tilly US, LLP (Via Teams)

Ryan Theiler, CPA, Manager, Baker Tilly US, LLP (Via Teams)

**All items on the agenda are subject to action by the Commission except where otherwise noted:**

### Approve Minutes of the March 18, 2025 Commission Meeting

### Finance Director/Treasurers Report

- 2024 Delafield-Hartland Water Pollution Control Commission Audit Report (Communication Report to Commissioners and Financial Statements)
- Review Financial Statements (March & April 2025)
- Approve Expenses and Transfers (March & April 2025)
- General discussion, City of Delafield DUE reconciliation review

### Commission Matters

- Election of Commission Officers

### General Managers Report

- General discussion, Residential DUEs
- Resolution No. 052025 Re: Compliance Maintenance Annual Report (CMAR) for 2024
- Wastewater Facility projects/operations update

### Agenda Items for the Next Commission Meeting – (No Discussion of Requested Items)

### Adjourn Commission Meeting

### Correspondence

Baker Tilly Virchow Krause, LLP – 2024 Delafield-Hartland Water Pollution Control Commission Audit

Report (Communication Report to Commissioners and Financial Statements) *sent separately via email*  
2024 CMAR Grading Summary

Persons requiring special assistance or accommodations should contact Ericka Buchberger, Finance Director/Treasurer within a reasonable amount of time prior to the meeting via phone at 262-646-4364, Extension 1 or via email at [ebuchberger@delhartwpcc.com](mailto:ebuchberger@delhartwpcc.com).

Notice is hereby given that a majority of the City Common Council, Village Board or any other board, commission or committee may be present at the meeting of the Delafield-Hartland Commission scheduled the third Tuesday of each odd-numbered month to manage and control the sewerage treatment facility and interceptors owned jointly by the City of Delafield and the Village of Hartland. This constitutes a meeting of the City Common Council, Village Board or any other board, commission or committee pursuant to State ex rel. Badke v. Greendale Village Bd., 173 Wis. 2d 553, 494 2d 408 (1993), and must be noticed as such, although said common councils, boards, commissions or committees will not take any formal action on the behalf of their municipal entities at this meeting.